

Statement of Deficiencies

5305-H: Children's Daily Attendance

Not Met

Findings/Corrections

5305.H. The Provider's documentation of a daily attendance record for children FAILED TO BE CONSISTENTLY RECORDED TO LIST ALL CHILDREN PRESENT (those who came to the center on the center's van WERE NOT SIGNED IN WITH A TIME OF ARRIVAL TO THE CENTER ON TODAY'S ATTENDANCE LOG)) therefore they are not in or out when leaving previous days when riding to and from home on the van. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out.

5311-A: Personnel Records

Not Met

Findings/Corrections

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for [1] staff as follows. Documentation of submission [NOT] available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

5312-C: Annual Review

Not Met

Findings/Corrections

No Documentation-Annual Review 5312.C. Provider lacked documentation that [3 of 5]staff failed to document annual review of the following topics:

Center policies and practices including health and safety procedures;
Emergency and evacuation plan;
Supervision of children;
Discipline policy;
Job description;
Individual needs of the children enrolled;
Detecting and reporting child abuse and neglect;
Current Child Day Care Class "A" Minimum Licensing Standards;
Confidentiality of information regarding children and their families.

5335-E: Attendance Record

Not Met

Findings/Corrections

5335.E. The transportation attendance record documentation was INACCURATELY kept as it: [HAD TIME OF RELEASE AND PERSON TO WHOM THE CHILD IS RELEASED SIGNED IN ADVANCE ON TODAY'S LOG]. Transportation is provided for daily pickup and delivery from home . A complete record includes the driver's name, the date, name of all passengers(children and adults) in the vehicle, the name of the person to whom the child was released, and the time of the release.